



Georgia Public Health Association's 91st Annual Meeting & Conference

Exhibitor Prospectus
Jekyll Island Convention Center May 6-8, 2020
www.gapha.org

Dear Prospective Exhibitor:

The Georgia Public Health Association (GPHA) invites you to exhibit with us at the 91st Annual Meeting and Conference. The 2020 meeting is scheduled for **May 6th–8th, 2020** at the Jekyll Island Convention Center. This year's theme is **2020 Vision for a Healthier Georgia**.

With the support of community-conscious partners like you, the 2020 GPHA Annual Meeting & Conference will impact not only the lives of the public health professionals who attend, but also the lives of all the Georgians and citizens those professionals will reach upon their return.

The 2020 Meeting will include the following features:

- Exhibit Hall with corporate and non-profit vendors, Silent Auction and Posters
- Over 450 public health professionals expected in attendance
- 42 accredited educational breakout sessions focusing on:
 - Management for Public Health Professionals
 - Policy, Advocacy & Local Government
 - Leadership & Professional Development
 - Current Priorities in Public Health
 - Research and Evidence-based Practice
- Two awards luncheons
- Breakfast and breaks located in Exhibit Hall
- Exhibit Hall open during GPHA President's Reception
- Networking time with attendees from beginning of conference until the end of conference
- Exhibit badge includes access to all plenary and breakout sessions, meals, breaks and reception

The 2020 Annual Meeting & Conference unites public health professionals, students, and speakers around their shared passion and dedication to the field of public health. This diverse group makes this conference the perfect opportunity for your organization to demonstrate its interest and alignments with the issues facing public health today.

The following pages of this packet outline detailed information about the conference and how your organization, as an exhibitor, can receive the maximum benefits and exposure. We expect an exceptional response to this year's Call for Exhibitors. Get your application with payment in quickly to assure your space. To register, click or copy and paste the following link: <https://gapha.site-ym.com/events/register.aspx?id=1267774>.

Sincerely,

Lawton Davis

Lawton Davis, MD
President
Georgia Public Health Association

Saroyi Morris

Saroyi Morris, DrPH, MHS
Vice President & Conference Planning Chair
Georgia Public Health Association



Georgia Public Health Association
P.O. Box 1549 | Griffin, Georgia 30224 | Tel (404) 861-8423 | Fax (706) 484-2764
director@gapha.org | www.gapha.org





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EXHIBIT LEVEL	BENEFITS
Commercial \$1,000	<ul style="list-style-type: none"> 1 skirted display table 2 attendee badges Recognition in Conference Program
Non-Profit \$500	<ul style="list-style-type: none"> 1 skirted display table 1 attendee badge Recognition in Conference Program
Additional Badges \$250 each	<ul style="list-style-type: none"> Maximum of 4 badges per exhibit
Attendee badges allow representatives access to educational sessions and meal functions.	

GEORGIA PUBLIC HEALTH ASSOCIATION FACTS
<ul style="list-style-type: none"> GPHA has over 1,730 active members. GPHA represents the largest group of public health professionals in the southeast. GPHA offers 15 active section affiliations which afford more focused networking for members and a more diverse reach for the organization. The 2019 GPHA Annual Meeting & Conference hosted 573 public health professionals and students. <i>jGPHA</i> re-launched in August 2015; subsequent summer issues focus on that year's Conference Proceedings providing public health professionals opportunity to publish their work. The Annual Meeting & Conference offers continuing education for PHC, CME, CNE, CHES, dental and environmental health continuing education.

TENTATIVE EXHIBIT HALL HOURS	
Exhibit Hall times are subject to change. Please check the GPHA website at www.gapha.org for schedule changes and exhibitor information.	
Wednesday, May 6, 2020 Exhibit Setup	8:00am – 12:00pm
Exhibit Visitation 3 hours	2:30pm – 5:30pm
President's Reception & Exhibits 1 hour, 30 minutes	5:30pm – 7:00pm
Thursday, May 7, 2020 Continental Breakfast Exhibit Visitation – 1 hour	7:00am – 8:00am
Transition & Exhibit Visitation 15 minutes	9:15am – 9:30am
Break & Exhibit Visitation 15 minutes	10:30am – 10:45am
Transition & Exhibit Visitation 15 minutes	1:30pm – 1:45pm
Break & Exhibit Visitation 15 minutes	2:45pm – 3:00pm
Exhibit Visitation 1 hour	4:00pm – 5:00pm
Friday, May 8, 2020 Continental Breakfast Exhibit Visitation – 1 hour	7:00am – 8:00 am
Break & Exhibit Visitation 15 minutes	9:15am – 9:30am
Exhibit Breakdown	9:30am – 11:30am



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FINE PRINT

HOTEL INFORMATION

Hotel accommodations are the responsibility of the exhibiting company. GPHA has reserved room rates starting at \$129 per night plus tax and state motel fee at Hampton Inn & Suites starting at \$179, cutoff April 4 (1-800-426-7866) and Westin Jekyll Island starting at \$189, cutoff March 3 at 5pm (1-888-627-8316). Please identify yourself as a member of the GPHA group. Rates are available three days prior and three days post conference subject to availability at time of reservation.

DRAWINGS & DOOR PRIZES

Exhibitors are welcome to hold drawings at your designated exhibit space using your own "fishbowl". If you have a significant prize you want to offer to all attendees, during a plenary session, your representative will be invited to join GPHA staff for the drawing recognizing your company. If you have a prize to offer, please notify GPHA (christy@gapha.org) in advance and deliver it to GPHA staff at the Exhibits registration table.

ELECTRICAL SERVICE

Please evaluate your electrical requirements and **make arrangements prior to the meeting**. To arrange electrical requirements please complete the attached form and submit directly to the Jekyll Island Convention Center. GPHA cannot guarantee access to a power outlet if the need for electricity is not indicated on the exhibitor registration prior to arrival at the meeting.

USE OF EXHIBIT SPACE

Sub-letting your booth with another company is strictly prohibited. Companies wishing to reserve a block of exhibit spaces for different representatives at different times to work the booth may do so provided they supply a list of all vendors assigned to each booth space at the time of registration. Please list this on the registration form under "representatives."

CONCURRENT EXHIBITOR EVENTS

No exhibitor may hold any program, meal, or entertainment event at the same time as the Association's events are scheduled. This is only fair to those exhibitors who count on maximum participation by our registered attendees. However, there are no restrictions on exhibitors providing dinners and events, on-site or off-site, during "free" times.

LOSS OR DAMAGE OF MATERIALS

Each exhibitor must take provision for safeguarding of his/her goods, materials, equipment and booth displays at all times. GPHA will not be responsible for loss or damage of any material by any person or for any cause.

CANCELATION POLICY

Exhibit space may be canceled up to four weeks (April 7, 2020) prior to the meeting. All cancellations must be in writing (mail or email) and will not be accepted by telephone. An administrative fee of \$100 will be charged on any cancellation after the specified date above. If a company fails to attend they will be listed as a "no show" and will not receive a refund.

EXHIBIT SETUP

Exhibit display setup is scheduled for Wednesday, May 6, 2020 from 8am to 12pm. Each commercial exhibit area is limited to two representatives, unless additional name badges are paid in advance with the exhibit registration. Up to two additional representatives may register for \$250 each. Each nonprofit exhibit area is limited to one representative, unless additional name badges are paid in advance with the exhibit registration. There is a maximum of four representatives per table. Representatives at each table are restricted to individuals from the same company.

PRINTED MEETING MATERIALS

In order to ensure your company's recognition in printed meeting materials, your completed registration form and payment must be received by the GPHA no later than eight weeks (March 10, 2020) prior to the meeting. Please submit your company's logo artwork (in 300 dpi, JPEG, EPS or TIFF format) to be used in the printed meeting materials to christy@gapha.org no later than eight weeks (March 10, 2020) prior to the meeting to ensure recognition in materials.

CONTACT US GPHA, P.O. Box 1549, Griffin, GA 30224 | (T) 404-861-8423 | (F) 706-484-2764 | christy@gapha.org



Jekyll Island Convention Center: Group/Exhibitor Information Sheet

- All meeting space is carpeted.
- No smoking within fifty (50 ft) feet of the buildings.
- Parking on loading docks or sidewalks is not permitted (except for loading and unloading). Vehicles are subject to towing at owner's expense.
- No chewing or bubble gum is to be distributed in this facility.
- The use of propane, helium or bottled gas within the building is prohibited. **Balloons** are not permitted inside the Center.
- Vehicles to be used as display must be approved by your Event Manager. Please contact for requirements.
- No explosives, **open flame** (candles) or highly flammable materials are permitted.
- Savor...Jekyll Island is the exclusive F&B provider. **Outside Food & Beverage is not permitted.** Should a booth require sampling or cooking, approval must be given in advance. Contact your Event Manager for details.
- Decorations, signs, banners, etc., may not be nailed, tacked, stapled, taped, or otherwise fastened to ceiling, walls, doors, or painted surfaces, unless done by or directed by Convention Center Manager.
- No painting of signs, displays, or other objects are permitted in the facility without prior arrangements
- All cardboard boxes left must be broken down and excessive trash removed. Failure to do so will result in a removal fee.

Freight/Shipping Information:

Name of Person attending show
c/o Show or Conference & booth # or company name
Jekyll Island Convention Center
75 N Beachview Drive
Jekyll Island, GA 31527

*shipment receiving hours: Monday-Friday
8:00a-5:00pm Tel: 912-635-9410

Daily Storage: \$25/box & \$75/pallet

**Fees only apply to freight received more than 1
business day prior to the start of the event.**

**It will be the responsibility of the exhibitor to ensure
That all outgoing freight is picked up within two (2)
days after the show's conclusion. Jekyll Island Convention
Center will not be responsible for items left in the facility.**

Additional Services:

Wireless Internet: Complimentary Service for Guests
Tables: 6ft & 8ft
In- Door Chairs
Staging Riser/Decks
Easels
TV/DVD Services
All AV Equipment
Electrical Services
Phone Lines: Must be ordered in advance

****All rentals are on a first come first serve basis****

Should you have further questions, please contact Micaela Sumner at 912-635-6410 or msumner@jekyllisland.com
We look forward to having you on Jekyll Island and wish you a very successful show! Updated: August 2, 2019



75 North Beachview Drive
 Jekyll Island, GA 31527
 (P) 912-635-6400
 (F) 912-635-6515

Jekyll Island Convention Center

Electrical & Utility Service

Event Name	Event Dates	Booth Number
		Contract #
Company Name		
Contact Name		
Company Address		
City, State & Zip		
Phone Number		
Fax Number		
Email Address		

Orders MUST be received (5) Days prior to Show to receive ADVANCE RATE

Electrical Service:

Qty	Service	Description	Adv. Rate	Floor Rate	Total
	10 AMP	Up to 1000W	\$ 80.00	\$ 100.00	
	20 AMP	Up to 2000W	\$ 100.00	\$ 120.00	
	60 AMP	208V- Single Phase	\$ 550.00	\$ 570.00	
	100 AMP	208V- Single Phase	\$ 720.00	\$ 740.00	
	100 AMP	208V- Three Phase	\$ 1,100.00	\$ 1,200.00	
		Subtotal:			
		7% Tax:			
		Total:			

Additional Services

Qty	Service	Standard Rate	Total
	Extension Cord	\$ 20.00	
	Power Strip	\$ 20.00	
	Internet Line	\$ 250.00	
	Phone Line & Handset Top	\$ 250.00	
	Water Fill & Drain - per 500 Gallon	\$ 175.00	
		Subtotal:	
		7% Tax:	
		Total:	

Total Order: Electrical Service & Additional Services

Subtotal:		
7% Tax:		
Total:		

Payment Details:

Company Name
PRINT: Name as shown on Card
Email Address:
Credit Card Number:
Exp. Date
Signature:



Processed:	
Receipt:	
SMG Use Only	

**SAMPLE FOOD AND/OR BEVERAGE DISTRIBUTION
AUTHORIZATION REQUEST**

Savor... Jekyll Island Catering has the exclusive food and beverage distribution rights within the Jekyll Island Convention Center. Exposition sponsoring organizations and their exhibitors may distribute SAMPLE food or non-alcoholic beverage products with written authorization ONLY.

GENERAL CONDITIONS:

- 1) Items dispensed are limited to products manufactured or produced by the exhibiting firm.
- 2) All items distributed are limited to sample sizes:
 - a. Beverages limited to maximum of 2 oz Containers.
 - b. Food items limited to "bite size" (1 oz. or less).
- 3) Use of cooking equipment must have prior approval of the Jekyll Island Convention Center.
***Sampling Company must comply with all state and local fire and health codes.
- 4.) Standard fees for storage, handling, delivery, etc... will be charged where applicable.
- 5) Food and beverage items used as traffic promoters (I.e. coffee, popcorn, bottled waters, sodas, bar service, etc.) MUST be purchased from **Savor... Jekyll Island**. Please contact our Catering office with questions on traffic promotions items.
- 7) The applicant named below acknowledges they have sole responsibility for use, service, and disposition of such items in compliance with all applicable laws. **State law prohibits the sampling and distribution of alcoholic beverages.** Accordingly, the applicant agrees to indemnify and forever hold harmless **Savor... Jekyll Island Catering**, the Jekyll Island Convention Center, the City of Jekyll Island and its agents from all liabilities, damages, losses, costs or expenses resulting directly or indirectly from their use distribution or other dispensed food and beverage items.
- 8) At the discretion of Jekll Island Convention Center any product not approved for sampling will be subject to fees or commissions.

Name of Event _____ Event Date (s) _____
Firm Name _____ Telephone _____ Booth # _____
Address _____ City _____ State _____ Zip Code _____
On Site Contact _____ Title _____
Signature _____ Fax Number _____ Email _____

Product (s) you wish to dispense _____
Size of portion to be dispensed _____ Quantity Distributed _____
Proposed method of dispensing and reason for offering samples _____

SERVICES REQUIRED: Please notify **Savor... Jekyll Island Catering** at (912) 635-6405 regarding any special services or requests related to your sample distribution. A state sales tax applies to all charges and service charge where applicable.

NOTE: All samples MUST receive prior approval and confirmation from the Show Manager, **Savor Jekyll Island** and The Jekyll Island Convention Center. Exhibitors who do not comply will be asked to remove the items from the facility.

APPROVED _____
Food & Beverage Manager
Savor... Jekyll Island Catering

APPROVED _____
Catering Sales Manager
Savor... Jekyll Island Catering

PLEASE RETURN TO OUR CATERING OFFICE AT LEAST TWO WEEKS PRIOR TO THE START OF THE SHOW.